

## **Traffic Management Policy – Pedestrian and Vehicles**

### **Aim**

The aim of this policy is to minimise, as far as possible, the health and safety risk to all users (staff, pupils, parents and visitors) of the school site. By having clear guidelines in place on traffic management, it is also hoped that drop off and collection will be a smooth well ordered part of the school day.

### **The role of staff in their own vehicles**

- to restrict speed in the immediate vicinity of school and on the school site
- be vigilant of pedestrians and other vehicles
- to ensure that no valuable items are left in their vehicle

### **The role of the school transport company**

- to restrict speed in the immediate vicinity of school and on the school site
- to be vigilant of pedestrians and other vehicles
- to remain outside the school gates until the time of the trip

### **The role of the parents and visitors in their own vehicles**

- to restrict speed in the immediate vicinity of school and on the school site
- be vigilant of pedestrians and other vehicles
- to take into account the safety of others and their vehicles when parking
- to follow the directions of the CT Police and security guards when parking or entering the school site
- to park in designated parking spaces outside the school gates, or
- to park in designated parking spaces inside the school gate after security checks, or
- to drop off their children in the area outside the main gate and between the pedestrian gate
- to ensure there is no parking between in the drop off zone to ensure that no valuable items are left in their vehicle
- to use the correct route for as described below

### **The role of pedestrians**

- be vigilant of traffic in the vicinity of school and on the school site
- to ensure that young children hold hands with an adult at all times

### **School drop off and pick ups**

In order to ensure the safety of our children, pedestrians and other road users, during drop off and pick up times all vehicles should approach the school from Luthuli avenue past Royal Suites, which should be

on your left-hand side. Vehicles should exit by carrying along Binayomba Street through the bend up to Luthuli Avenue.

### **Damage to vehicles**

The school will not be responsible for claims relating to damage or theft from vehicles on the site or in parking outside the school site. If the owner/driver feels that the school has been negligent in any way then the matter should be reported to the school immediately for further investigation. The school will only have a responsibility if proved to be negligent in any way.

### **Compliance**

All site users are expected to comply with this policy. Persistent offenders will be contacted by the operations manager.

January 2018