

11th February 2020

Dear Parents/Guardian,

Google Classroom - Guardian View

As you are aware, we are in the process of creating and deploying Google virtual classrooms to all the school community in event of a school closure now or in the future. Google Classroom is a web-based learning environment. When logged into Google Classroom, students can collaborate with their peers and teachers. Google Classroom offers a safe digital space for students to view class announcements, access posted course content, view posted assignments, and turn in completed work. Only authorized Ambrosoli users (students, teachers, and other designated staff members) can have access to your child's Google Classroom. Google users outside the Ambrosoli Google Domain are not granted permission to any Classroom.

Parents can access their child's teachers' Google Classroom in one of the following ways:

1. From any computer/mobile devices with internet access, click this link <https://classroom.google.com> or have the student login with their Ambrosoli Google Apps for education username (@ambrosolischool.com) and password. ***Please note that any activity in Google Classroom is documented under the student's login and it would be inappropriate for a parent to communicate with the teacher or other students in Google Classroom. Parents should use their personal email to communicate with the teacher.***
2. As a parent/guardian, you will be added into your child/ren's Google classroom and you will receive and must accept an email invitation before you can receive email summaries of your children's activities. Only teachers and administrators can send these invitations. You have 120 days to accept an invitation before it expires.

You can choose the frequency of the emails, such as daily or weekly.

You can unsubscribe or remove yourself from Classroom at any time.

Guardian email summaries include:

- Missing work—Work that's late at the time the email was sent
- Upcoming work—Work that's due today and tomorrow (for daily emails) or work that's due in the upcoming week (for weekly emails)
- Class activity—Announcements, assignments, and questions recently posted by teachers

See more details here <https://support.google.com/edu/classroom/answer/6388136>

Do drop us an email if you have further questions regarding this and we will be happy to assist you.

Thanks and Kind regards

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